



## Important Information Regarding...CNMP, TSP & EQIP Contracts

Attention:

- **Farmers with EQIP contracts**
- **Technical Service Providers**
- **NRCS Employees**

### **SUBJECT: Comprehensive Nutrient Management Plans (CNMP) Completed by Technical Service Providers (TSP) in EQIP contracts**

CNMPs shown as a practice in a 2008 EQIP contract must be completed and approved by a certified TSP who is shown in TechReg in the correct categories for the farmer to receive reimbursement.

Before reimbursement to a farmer can be made by USDA NRCS within a 2008 EQIP contract for the development of a CNMP, the overall CNMP must be approved by a TSP who is currently listed in TechReg as having CNMP Plan Approval certifications and qualifies as a Certified Conservation Planner.

EQIP contracts that are included in this requirement are those 2008 CNMP Plan Development contracts that have a single Contract Item; "Comprehensive Nutrient Management Plan."

In addition to the "CNMP Plan Approval" signature, the other three or four components of the CNMP must be developed and signed off on the PA CNMP Signature Page and Checklist by a TSP who is certified in that specific CNMP Category. It is not acceptable to merely have the knowledge or training; the person must be listed in TechReg as being certified in that category.

#### **PLEASE READ CAREFULLY**

**Before USDA NRCS will reimburse a farmer for Development of a CNMP in a 2008 EQIP contract, the attached form must be signed by a TSP certified in the category "CNMP Plan Approval" on the line labeled "TSP CNMP Plan Approval (Certified Conservation Planner)."**

**In addition** to the "CNMP Plan Approval" signature each of the three or four technical elements of the CNMP must be developed and signed off on the attached form by a TSP certified in the appropriate TSP Category.

<b><u>CNMP Element Developed</u></b>	<b><u>Category TSP certified in</u></b>
1. Manure and Wastewater Handling	CNMP Plan Development – Manure and Wastewater Handling and Storage
2. Nutrient Management	CNMP Plan Development – Nutrient Management
3. Land Treatment	CNMP Plan Development – Land Treatment
4. Feed Management (optional element)	CNMP Plan Development – Feed Management

## **How to find a TSP to write and approve a CNMP**

EQIP contract holders for 2008 will go to the TechReg Website at <http://techreg.usda.gov/>

In the right column click “Find a TSP”

Click the state of PA

Click the county where the work is to be done

Click the down arrow next to “Select Category – All Categories” to find the list of practices

In the alphabetical listing there are six listings starting with CNMP

Click any of the six listings and a list of certified TSPs in that category will appear

**Only a TSP listed under “CNMP Plan Approval” can approve the entire CNMP and make the contract holder eligible to receive reimbursement under the EQIP contract. You may want to choose someone from this list to do the entire CNMP.**

Individuals TechReg certified in CNMP Development categories, as shown in 1 – 4 above, may approve individual technical elements but they may not be able to sign for the entire CNMP unless they are also on the “CNMP Plan Approval” list

The attached form shows the multiple signatures that must be completed before reimbursement payment can be made to the EQIP contract holder.

If you have questions...

TSP TechReg questions:

Travis Watkins (717) 237-2147

EQIP program questions:

Barry Frantz (717) 237-2216

Ed Sanders (717) 237-2201

CNMP technical content questions:

Mark Goodson (717) 237-2146

Hosea Latshaw (717) 237-2212 (For Manure and Wastewater Handling element)

Jana Malot (717) 237-2247 (For optional Feed Management element)

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## PA CNMP Signature Page and Checklist

submit with plan

<b>OWNER/OPERATOR:</b>	
<b>Address &amp; Phone</b>	
<b>Farm Service Agency Farm &amp; Tract No.</b>	

The following Technical Service Providers (TSP) have assisted with the development of the CNMP and certify that their element meets all applicable NRCS standards.

### Manure and Wastewater Handling and Storage – Certified Specialist signature

Signature:	Date:
Name (print clearly):	
Title:	TSP #:

### Nutrient Management – Certified Specialist signature

Signature:	Date:
Name (print clearly):	
Title:	TSP #:

### Land Treatment Practices – Certified Specialist signature

Signature:	Date:
Name (print clearly):	
Title:	TSP #:

### Optional Section

Signature:	Date:
Name (print clearly):	
Title:	TSP #:

### TSP CNMP Plan Approval (Certified Conservation Planner)

As a Certified Conservation Planner, I certify that I have reviewed this CNMP and have determined that it contains the necessary elements as per the CNMP checklist. The planned components of the CNMP appear to be in conformance with NRCS standards and specifications.

Signature:\_\_\_\_\_ TSP #:\_\_\_\_\_ Date:\_\_\_\_\_

### Owner/Operator

As the owner/operator, I certify that I, as the decision-maker, have been involved in the planning process and agree the items/practices listed in each element are needed. I understand that I am responsible for keeping all necessary records associated with the implementation of this CNMP. It is my intent to implement/accomplish this CNMP in a timely manner as described in the CNMP.

Signature:\_\_\_\_\_ Date:\_\_\_\_\_

# Comprehensive Nutrient Management Plan Checklist

Submit with plan

County: \_\_\_\_\_ Date Plan Submitted: \_\_\_\_\_ CNMP is written for \_\_\_\_\_  
(Crop year or Calendar Year)

Producer/Owner Name, Address & Phone Number Farm #(#) _____ Tract #(s) _____ Field _____	TSP CNMP Plan Approval Certified Conservation Planner: _____ _____
Name of CNMP planner(s) and section(s) planned: 1. _____ 4. _____ 2. _____ 5. _____ 3. _____ 6. _____	

Comprehensive Nutrient Management Plan (CNMP)  
Location in Plan/Comments

<p><b><u>1. Manure &amp; Wastewater Handling and Storage</u></b></p> <p>a. CNMP Engineering Inventory Worksheet of the main production site and each secondary livestock production site. Include a site sketch.</p> <p>b. Calculated animal units, manure and wastewater volumes, and storage volumes, both current and after any proposed expansion. Documentation of the fate of all manure and wastewater generated on site.</p> <p>c. Siting and operation evaluations of existing facilities</p> <ul style="list-style-type: none"> <li>• Production facility</li> <li>• Animal lots (Animal Concentration Areas)</li> <li>• Waste storage facilities</li> <li>• Manure stacking areas / Manure Transfer</li> <li>• Feed and silage storage</li> <li>• Safety</li> <li>• O&amp;M</li> </ul> <p>d. Siting and sizing evaluations of any proposed waste storage facilities</p> <p>e. Surface water runoff evaluations</p> <p>f. Emergency action planning</p> <p>g. Evaluate alternative manure and wastewater utilization activities.</p> <p>h. Resource concerns and corresponding development of BMP alternatives for each concern.</p> <p>i. Evaluate alternatives/landowner decisions.</p> <p>j. Record Keeping System</p> <ul style="list-style-type: none"> <li>• Current record keeping system for spill and inspection of Manure and Wastewater Handling and Storage facilities.</li> <li>• Recommendations for improving record keeping system.</li> </ul>	
<p><b><u>2. Land Treatment Practices</u></b></p> <p>a. Date plan was prepared</p> <p>b. Aerial maps of land application area</p> <p>c. Conservation plan map(s) with marked setbacks, wells, buffers, waterways, environmentally sensitive areas (such as sinkholes), and land use designations</p> <p>d. Soils map with appropriate interpretations</p>	

e. Narratives for conservation practices planned and/or implemented including O&M activities f. RUSLE II soil loss calculations g. Completed CPA-52 Worksheet h. Completed CNMP Environmental Evaluation Worksheet i. PNDI search j. Cultural Resources Review Worksheet (if applicable)	
<b>3. <u>Nutrient Management (Act 38 equivalent)</u></b> a. Nutrient Management Plan Agreement and Responsibilities b. Nutrient Management Plan c. Operation Information d. Operation Maps e. Manure Generation Calculations f. Manure Analysis Results Summary g. Soil Test Results Summary h. Nutrient Application Calculations i. Phosphorus Index j. Manure Management k. Stormwater Control l. Importer/Broker Agreements & Nutrient Balance Sheets m. Supporting Information & Documentation	
<b>4. <u>Record Keeping Guidance</u></b>	
<b>5. <u>Feed Management (optional – as needed)</u></b>	
<b>6. <u>Other Utilization Options (optional – as needed)</u></b>	
<b>7. <u>Additional Items</u></b>	